



# City of Muscatine



## AGENDA ITEM SUMMARY

DATE: 2/3/2022

City Council

### STAFF

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Amy Fortenbacher, Transit Supervisor  
Brian Stineman, Public Work Director

### SUBJECT

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Request to Approve Entering into an Agreement with the Iowa DOT, Accepting a Grant in the Amount of \$422,559.00 to be used for the Transit Wash Bay Project

### EXECUTIVE SUMMARY

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Presented for the City Council's consideration is a request to accept and sign a contract with the Iowa Department of Transportation for the construction of the transit drive through wash bay. The projected wash bay project cost is \$657,900. The capital grant is in the amount of \$422,559.00. The City's portion of the project is estimated to be \$235,341 and will be covered by available transit funds.

### STAFF RECOMMENDATION

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It is the recommendation of the Public Works/Transit staff to accept the grant and authorize execution of the grant document.

### BACKGROUND/DISCUSSION

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The drive through wash bay is to be constructed in the gated Public Works property. The wash bay will enable MuscaBus to wash our buses daily to help maintain the exterior of the bus. When MuscaBus is not using the wash bay, Public Works will be utilizing the facility to wash their vehicles. This wash bay is expected to improve the outward appearance of city vehicles, as well as prolong their life by reducing the amount of rusting due to use of road salt for winter road maintenance. The current wash bay is aged and only works by manual spraying of vehicles. There are no under-body spray bars and vehicles do not get clean enough to prevent rust issues. The proposed wash bay will be an automatic drive-thru bay with under-body spray bars. This should improve the quality of the vehicle wash and improve the lifespan of the vehicles. Staff visited several municipal facilities to view their wash systems and have incorporated the best practices into the planning of this building.

## CITY FINANCIAL IMPACT

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MuscaBus received notice from the Iowa DOT that the 2021 operations funds could be moved to capital funds as MuscaBus is receiving CARES and CRSSA funds for operations. The Federal Transit Administration (FTA) approved the moving of the funds for the Wash Bay Facility on July 14, 2021. The City Council approved the request to enter into a service agreement with Legat Architects for the design and preparation of the construction documents on September 16, 2021.

The FTA grant is in the amount of \$422,559.00. The City portion is estimated to be \$235,341, to be funded by available Transit Funds.

## ATTACHMENTS

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IowaDOT Agreement for the Capital Funds

**TRANSIT JOINT PARTICIPATION AGREEMENT  
TO IMPLEMENT A FEDERAL TRANSIT ADMINISTRATION (FTA)  
NON-URBAN OPERATING ASSISTANCE PROJECT  
[CFDA 20.509]**

WHEREAS, the Iowa Department of Transportation (hereinafter called the DEPARTMENT) has, in accordance with Chapter 324A of the Code of Iowa, secured a grant under 49 U.S.C. 5311 from the Federal Transit Administration on behalf of Iowa public transit systems, and

WHEREAS, the City of Muscatine (hereinafter called the AGENCY) has been duly designated as a public transit system by local officials, in accordance with Chapter 324A of the Code, and

WHEREAS, Grant IA-2019-024-02 (executed by FTA on August 4, 2021) includes the project detailed below, programmed for the AGENCY:

Description of Project Element	FTA Code	Federal Funds Ceiling	% Federal Participation
1. Bus Wash Bay	11.43.20	\$ 422,559	64%
<b>Total Federal Ceiling:</b>		<b>\$ 422,559</b>	

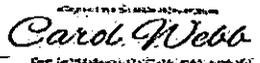
NOW, THEREFORE, THE DEPARTMENT AND THE AGENCY HAVE AGREED THAT THE AGENCY shall proceed with implementation of the above-described project, subject to all terms, conditions and obligations connected with the federal grant, and also subject to such policies, procedures and conditions as have been established by the DEPARTMENT and which are documented in Part II of this AGREEMENT (found at <https://iowadot.gov/transit/Funding-programs-and-applications/joint-participation-agreement-attachments>).

BE IT FURTHER AGREED THAT THE DEPARTMENT shall reimburse the AGENCY for eligible costs of implementing each element of said project at the participation rate(s) and subject to the funding ceiling(s) delineated above.

THIS AGREEMENT TO BE IN EFFECT from **July 1, 2021** through **June 30, 2023**.

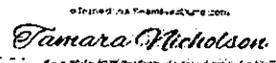
IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

 02/08/2022

\_\_\_\_\_  
Carol Webb, City Administrator  
City of Muscatine

For the DEPARTMENT:

 02/09/2022

\_\_\_\_\_  
Tamara Nicholson, Director  
Modal Transportation Bureau  
Iowa Department of Transportation

Agreement Number: 2019-024-02-FY22  
Duns: 080292048-UEI: R3J6GP2HDMG4

Accounting Contract Number: 00003569  
Amendment #1: 8/23/2022

C. DEPT → add xw  
- match  
235-1311  
37,800

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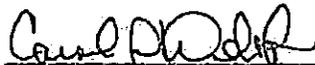
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THIS AGREEMENT TO BE IN EFFECT from July 1, 2021 through ~~June 30, 2023~~ October 31, 2024.

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

For the DEPARTMENT:

  
\_\_\_\_\_  
Carol Webb, City Administrator  
City of Muscatine  
Date:

\_\_\_\_\_  
Tamara Nicholson, Director  
Modal Transportation Bureau  
Iowa Department of Transportation  
Date:

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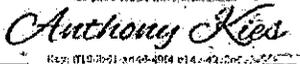
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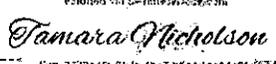
THIS AGREEMENT TO BE IN EFFECT from July 1, 2021, through ~~June 30, 2023~~, ~~October 31, 2024~~, May 30, 2025.

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

For the DEPARTMENT:

  
Anthony Kies, Chief Executive  
Officer City of Muscatine  
Date: 09-20-2024

  
Tamara Nicholson, Director  
Modal Transportation Bureau  
Iowa Department of Transportation  
Date: 09-20-2024

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For The AGENCY:

For the DEPARTMENT:

Signed via SealSignDocs.com  
  
Exp: 09/08/2025 11:19 4/27 0305250183c4436  
Matthew Mardesen, Chief Executive Officer  
City of Muscatine  
Date: 04-24-2025

Signed via SealSignDocs.com  
  
Exp: 09/08/2025 11:19 4/27 0305250183c4436  
Tanara Nicholson, Director  
Modal Transportation Bureau  
Iowa Department of Transportation  
Date: 04-25-2025